

MILFORD-ON-SEA PARISH COUNCIL

Minutes of the 629th Planning Committee 17th of November 2025

Held in The Village Hall, Park Road at 6.30pm



PLANNING MINUTES

Members: (P = present)

Patricia Banks (Chair)	p	Christine Hopkins (Vice)	p	Gary Fox	p
Bernard Bennett	p	David Royle	p	Anne Cullen	
Sue Pepper	p	Bob Bishop		Donald Darbishire	p
Ian Bliss		Lynn Wyld	p	Helen Rutherford	

Also in Attendance:

District Councillor David Hawkins, Cllr Alvin Reid, Cllr Christine Ward, Parish Graham Wells (Parish Clerk), Niamh Morrison (Planning Clerk) and 2 members of the public.

Cllr Banks, Chair of the Planning Committee, welcomed everyone and opened the meeting at 6.30pm.

1. DECLARATIONS OF INTEREST ON AGENDA ITEMS

None.

2. TO RECEIVE APOLOGIES

Cllr Bishop, Cllr Cullen, Cllr Rutherford and Cllr Bliss.

3. TO RECEIVE MINUTES OF THE PREVIOUS PLANNING MEETING DATED 4th AUGUST 2025

Cllr Royle proposed the minutes be approved; Cllr Hopkins seconded this proposal. Members voted unanimously in favour.

The minutes of the planning committee held on the 6 th of October 2025 were agreed and signed by the Chair. The minutes would go to the next full Parish Meeting for adoption.

4. PUBLIC PARTICIPATION

None.

5. CHAIR'S OPENING REMARKS

The Chair remarked on how the planning meeting scheduled for the 3rd of November had been postponed to this evening's date.

6. TO RECEIVE DEPUTATIONS (Spokespersons as lodged with the Clerk prior to the meeting)

None.

7. TO CONSIDER PLANNING APPLICATIONS; SEE PARISH LIST

Tree Work Applications

Application No: [TPO/25/0553](#)

Site: 35 Sharvells Road, Milford-on-Sea, Lymington, SO41 0PE

Proposal: Monterey Pine x 2 Reduce

Reason: Remove broken and split branches by 2/3 metres and to prevent future problems particularly as it overhangs the road

The tree works outlined in this application had been decided upon prior to the meeting.

Application No: [CONS/25/0567](#)

Site: Spring Cottage, 20 High Street, Milford-on-Sea, SO41 0QD

Proposal: Various trees – reduce

Reason: Routine maintenance

The tree works outlined in this application had been decided upon prior to the meeting.

Application No: [TPO/25/0581](#)

Site: Duncroft, 23 Manor Road, Milford-on-Sea, Lymington, SO41 0RG

Proposal: Oak x 1 Reduce (lateral branches by 2-3 metre)

Reason: To contain the tree size and to increase light levels into the rear garden

There were no objections raised to the tree works outlined in this application.

Application No: [TPO/25/0595](#)

Site: Field House, Kitalls Lane, Milford-on-Sea, Lymington, SO41 0RJ

Proposal: Beech x 2 – Reduce by 2.5 metres

Reason: Canopy is starting to become over-dominant and create excessive shading for the lawn and shrubbery

There were no objections raised to the tree works outlined in this application.

Application No: [TP0/25/0597](#)

Site: Sycamore – Fell, Beech Hedge – Reduce

Proposal: Orchard Cottage, Church Hill, Milford-on-Sea, SO41 0QJ

Reason: Sycamore – diseased, Beech Hedge – maintenance

There were no objections raised to the tree works outlined in this application.

Application No: [25/01211CONS](#)
Site: Tomorrow, Saltgrass Lane, Keyhaven, SO41 0TQ
Proposal: Prune 1 x Holm Oak tree
Reason: To reduce weight and regain balance on a leaning tree
There were no objections raised to the tree works outlined in this application.

Application No: [CONS/25/0602](#)
Site: Milford House, Church Hill, Milford-on-Sea, SO41 0QJ
Proposal: Reduce group of Sycamore Trees by up to 3m in height
Reason: Overhanging
There were no objections raised to the tree works outlined in this application.

Application No: [CONS/25/0612](#)
Site: All Saints Church, Greenbanks Close, Milford-on-Sea,
Proposal: Yew x 1 Reduce
Reason: To give sufficient clearance to prevent potential damage.
There were no objections raised to the tree works outlined in this application.

Planning Applications

Application No: [25/10900](#)
Site: NFDC Car Park, Hurst Road East, Hurst Road, Milford-on-Sea, SO41 0PY
Proposal: Revetment works to Seawall
The proposed works in this application had been decided upon and granted prior to the meeting.

Application No: [25/10883](#)
Site: 4 The Boltons, Milford-on-Sea, SO41 0PU
Proposal: Use of garage as ancillary accommodation; single-storey front and rear extension

A brief discussion was held in relation to the parking provision at the site.

Cllr Darbishire proposed Par 1. Cllr Hopkins seconded this proposal. All members voted unanimously in favour.

PAR 1: We recommend PERMISSION but would accept the decision reached by the District Council's Officers under their delegated powers.

The Milford-on-Sea Parish Council Planning Committee recommend permission provided that the parking provision meets the District Councils criteria.

Application No: [25/10898](#)

Site: Shorefield Country Park, Shorefield Road, Milford-on-Sea, SO41 0LH

Proposal: Mansard roof over existing flat roof and fenestration alterations

Cllr Darbishire proposed Par 3, Cllr Royle seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Application No: [25/10860](#)

Site: Gerrans, Castle Close, Milford-on-Sea, SO41 0QB

Proposal: Ground floor side extension; first floor front extension with balcony; fenestration alterations; rooflight; extend dropped kerb to allow to vehicles with part removal of existing garden wall; solar panels

Cllr Hopkins proposed Par 3, Cllr Bennett seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Application No: [25/10927](#)

Site: Old Walls, Church Hill, Milford-on-Sea, SO41 0QJ

Proposal: Re-tile main roof (Application for Listed Building Consent)

No comment required for Application for Listed Building Consent.

Application No: [25/10928](#)

Site: Old Walls, Church Hill, Milford-on-Sea, SO41 0QJ

Proposal: Re-tile and re-furbish main roof, re-pointing east chimney

Cllr Pepper proposed Par 3, Cllr Hopkins seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Application No: [25/11005](#)

Site: 53 Knowland Drive, Milford-on-Sea, SO41 0RH

Proposal: Use of garage as ancillary; replacement roof; single storey side and rear extension; detached garage; outbuilding; fenestration alterations, new render/cladding

Cllr Pepper proposed Par 3, Cllr Royle seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Application No: [25/11007](#)

Site: Twin Oaks, Shorefield Road, Downton, Milford-on-Sea

Proposal: 1.9m high boundary wall, 2 no. 2.0m high brick piers and timber gates (Retrospective)

Cllr Darbshire proposed Par 3, Cllr Royle seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Application No: [25/10759](#)

Site: Velood, Barnes Lane, Milford-on-Sea, SO41 ORR

Proposal: Demolition of existing single-storey dwelling and construction of new two storey dwelling on existing footprint

Cllr Darbshire proposed Par 3, Cllr Hopkins seconded this proposal. All members voted unanimously in favour.

PAR 3: We recommend PERMISSION

Lawful Development Certifications

None.

8. **A BRIEF ADJOURNMENT TO ALLOW MEMBERS OF THE PUBLIC TO LEAVE THE MEETING PRIOR TO THE CONTINUATION OF THE OTHER BUSINESS OF THE PLANNING COMMITTEE**

9. **DECISIONS**

Granted:

CONS/25/0445 – Milford Cottage, Church Hill, Milford-on-Sea, SO41 0QJ – No objections raised
TPO/25/0442 – Solent Reach, Church Hill, Milford-on-Sea, SO41 0QJ – No objections raised
24/11002 – 4 Rookwood, De La Warr Road, Milford-on-Sea, SO41 0WS – Milford PC recommends Par 4
25/10783 – 16 Swallow Drive, Milford-on-Sea, SO41 0XD – Milford PC recommends Par 3
25/10900 – NFDC Car Park, Hurst Road East, Milford-on-Sea, SO41 0PY

Withdrawn:

25/10737 – Trinity House, Park Lane, Milford-on-Sea, SO41 OPN

Refused:

None.

Definitions for the above:

Par 1: We recommend PERMISSION but would accept the decision reached by the District Council's Officers under their delegated powers.

Par 3: We recommend PERMISSION.

Par 5: We are happy to accept the decision reached by the District Council's Officers under their delegated powers.

10. APPEALS

None.

11. UPDATE REPORTS ON NFDC PLANNING COMMITTEE ON THE 10th OF SEPTEMBER

Nothing to report.

12. ENFORCEMENTS

None.

13. LICENSE APPLICATIONS

None.

14. CORRESPONDENCE

None.

The Chair closed the meeting at 6.50 pm.

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Dated: