

# MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



Parish Clerk: Graham Wells  
Assistant/Planning Clerk: Niamh Morrison

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13<sup>th</sup> May 2025

## PARISH COUNCIL MEETING (AGM)

### SUMMONS

You are hereby summoned to attend the Meeting of the Parish Council:

***Monday 19<sup>th</sup> May 2025***

***At 6.30pm.***

***In the Village Hall, Park Road***

**Graham Wells**

Parish Clerk

***PLEASE BRING COPIES OF ALL MEETING MINUTES WITH YOU***

***For an online version visit the website: [milfordonsea.org.uk](http://milfordonsea.org.uk) or scan:***



Thank you

## **AGENDA**

1. **ELECTION OF CHAIR TO THE PARISH COUNCIL:**
2. **ELECTION OF VICE-CHAIR TO THE PARISH COUNCIL:**
3. **ELECTION OF CHAIR TO THE FINANCE AND FORWARD PLANNING SUB-COMMITTEE:**
4. **ELECTION OF VICE-CHAIR TO THE FINANCE AND FORWARD PLANNING SUB-COMMITTEE:**
5. To agree: **OTHER SUB-COMMITTEE CHAIR'S AND VICE CHAIR'S THAT WERE ELECTED AT THEIR RESPECTIVE MEETINGS, INCLUDING THE CHAIR AND VICE CHAIR OF THE PLANNING COMMITTEE ELECTED IN APRIL:**
6. To receive for approval: **THE RECOMMENDATION FROM INTERVIEW PANEL, THE CO-OPTION OF AN ADDITIONAL COUNCILLOR:**
7. **DECLARATIONS OF INTEREST:**
8. To receive: **APOLOGIES:**

### **9. PUBLIC PARTICIPATION**

The Chairman may at their discretion and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Speeches may not exceed three minutes. If several residents wish to make a statement on the same matter, it is suggested that they agree by prior arrangement to have a spokesperson speak on their behalf. Anyone who wishes to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise upon which subject they wish to talk about.

10. To receive for approval: **MINUTES OF THE COUNCIL MEETING HELD ON 29<sup>th</sup> APRIL 2025:**
11. **FINANCIAL MATTERS:**
  - a) To receive for approval: **EXPENDITURE REPORT FOR APRIL 2025:**
  - b) To receive for approval: **INCOME REPORT FOR APRIL 2025:**
12. To receive: **CHAIRS REPORT:**
13. To receive for approval: **TERMS OF REFERENCE FOR THE STAFFING COMMITTEE:**
14. To receive: **REPORTS FROM COUNCELLORS ATTENDING EXTERNAL MEETINGS:**
15. To receive: **AN UPDATE ON NFDC/PARISH COUNCIL WASTE BIN REVIEW:**
16. To discuss: **DRAINAGE CULVERT AT THE SWIFTS:**
17. To discuss: **SETTING UP OF A SUB-COMMITTEE ON THE DEVOLUTION PROCESS:**
18. To discuss: **GATE SIGN AT THE COMMUNITY MEADOW:**

**19. To receive: County & District Councillor Reports:**

- County Cllr Fran Carpenter
- District Cllr Christine Ward
- District Cllr David Hawkins
- District Cllr Alvin Reid

**20. COMMITTEE REPORTS:**

To receive the minutes of the Standing Committees detailed below and to consider the recommendations contained therein.

a) **Planning Committee:**

To receive for adoption: Planning Committee Minutes from **7<sup>TH</sup> April 2025**

b) **Finance & Forward Planning Sub-Committee:**

Next Finance & Forward Planning Meeting scheduled for **9<sup>th</sup> June 2025**

c) **Amenities, Woodland, Coastal & Environment Sub-Committee:**

Next Amenities meeting scheduled for **14<sup>th</sup> October 2025**

d) **Tourism, Traders & Traffic Sub-Committee:**

Next meeting to be held on **23<sup>rd</sup> September 2025**

**21. To receive Correspondence**

**22. Any other items which the Chair considers urgent**