

MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



Parish Clerk: Graham Wells
Assistant/Planning Clerk: Niamh Morrison

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9th September 2025

PARISH COUNCIL MEETING

SUMMONS

You are hereby summoned to attend the Meeting of the Parish Council:

Monday 15th September 2025

At 6.30pm.

In the Village Hall, Park Road

Graham Wells

Parish Clerk

PLEASE BRING COPIES OF ALL MEETING MINUTES WITH YOU

For an online version visit the website: milfordonsea.org.uk or scan:



Thank you

AGENDA

1. DECLARATIONS OF INTEREST:

2. To receive: APOLOGIES:

3. PUBLIC PARTICIPATION

The Chairman may at their discretion and at a convenient time in the transaction of business, invite members of the public to speak in relation to the business to be transacted at the meeting. Speeches may not exceed three minutes. If several residents wish to make a statement on the same matter, it is suggested that they agree by prior arrangement to have a spokesperson speak on their behalf. Anyone who wishes to speak is invited to contact the Clerk prior to the start of the meeting (preferably by 12.00 noon on the day of the meeting) and advise upon which subject they wish to talk about.

4. To consider: THE CO-OPTION OF NEW PARISH COUNCILLORS:

5. To receive for approval: THE MINUTES OF THE COUNCIL MEETING ON THE 21st OF JULY 2025:

6. FINANCIAL MATTERS:

a) To receive for approval: THE EXPENDITURE REPORTS FOR JULY AND AUGUST 2025:

b) To receive for approval: THE INCOME REPORTS FOR JULY AND AUGUST 2025:

c) To circulate: RECONCILED BANK STATEMENTS:

d) To receive for approval: THE FIRST QUARTERS' EXPENDITURE OF ITEMS OVER £500:

e) To receive for approval: THE ANNUAL PARISH COUNCIL INSURANCE RENEWAL POLICY:

7. To receive: CHAIRS REPORT:

8. To discuss and update: ITEMS ARRISING OR OUTSTANDING FROM THE "TASK LIST":

9. To receive for approval: THE INTERNAL AUDIT REPORT LETTER FOR COUNCIL 2024-2025:

10. To receive for approval: MILFORD-ON-SEA'S IT POLICY:

11. To receive: REPORTS FROM COUNCILLORS WHO HAVE ATTENDED EXTERNAL MEETINGS:

12. To agree a policy position regarding: ALLOWING DOGS TO WALK THROUGH THE COMMUNITY MEADOW:

13. To agree: THE PURCHASING OF REPLACEMENT PLAY EQUIPMENT AT CARRINGTON LANE PLAY PARK:

14. To agree: WHETHER TO GIVE OR SELL THE TURF GROOMER TO MILFORD YOUTH FOOTBALL CLUB:

15. To receive: AN UPDATE ON THE REPLACEMENT OF WASTE BINS BEING PAID FOR BY THE PARISH COUNCIL (including consideration of the waste bin in the churchyard)

16. To agree: THERE SHOULD ONLY BE VILLAGE TRADERS ALLOWED TO PLACE STALLS ON THE VILLAGE GREEN DURING THE MUSIC FESTIVAL:

17. To receive: County & District Councillor Reports:

- County Cllr Fran Carpenter
- District Cllr Christine Ward
- District Cllr David Hawkins
- District Cllr Alvin Reid

18. COMMITTEE REPORTS:

To receive the minutes of the Standing Committees detailed below and to consider the recommendations contained therein.

a) **Planning Committee:**

To receive for adoption: Planning Committee Minutes from **4th August 2025**

b) **Finance & Forward Planning Sub-Committee:**

Next Finance meeting scheduled for **24th November 2025**

c) **Amenities, Woodland, Coastal & Environment Sub-Committee:**

Next Amenities meeting scheduled for **14th October 2025**

d) **Tourism, Traders & Traffic Sub-Committee:**

Next meeting to be held on **30th September 2025**

e) **Local Government Reorganisation/Devolution Sub-Committee:**

This committee will be formed when further information becomes available

19. To receive Correspondence

20. Any other items which the Chair considers urgent