

MILFORD-ON-SEA PARISH COUNCIL

The Old Clock House ~ 22 High Street ~ Milford-on-Sea ~ Hampshire ~ SO41 0QD



THESE MINUTES WILL BE APPROVED AT THE NEXT FULL PARISH COUNCIL MEETING ON THE 21st OF AUGUST OF 2023.

Minutes of the 417th meeting of the Parish Council held **Monday 17th July 2023.**
In the Village Hall, Park Road

MEMBERS

Mr. Bob Bishop	P	Mrs. Susan Pepper.	p	Mrs. Susan Whitlock	p
Mrs. Christine Hopkins	p	Mr. Peter Jennions	p	Ms. Anne Cullen	p
Mrs. Patricia Banks	p	Mr. Donald Darbishire	p	Mr. Bernard Bennett	
Mr. Kenneth Cameron	p	Mr. David Royle	p		

ALSO IN ATTENDANCE

Graham Wells (Parish Clerk), District Cllr's Ward, Hawkins and Reid
Roz Waters (Lymington Times) and one member of the public.

Chair of the Parish Council, Anne Cullen, welcomed everyone and opened the meeting.

1. **DECLARATIONS OF INTEREST:** None Received

2. **PUBLIC PARTICIPATION:** Trevor Watson.

Mr. Watson introduced himself and informed the Parish Council that a new group had been formed called "Milford Residents for Sustainable Development". This group are keen to become engaged with new proposed development north of Manor Road (SS7), working with the Parish Council, New Forest District Council (NFDC), Hampshire Council (HCC) Highways Department and Pennyfarthing Homes (PFH) on various issues including density, highways and environment. Mr. Watson emphasized that the new group were not, in principle, objecting to SS7, but were looking to achieve the best possible outcome for the village.

Several Councillors expressed interest in attending future meetings.

The Chair thanked Mr. Watson for keeping the Parish Council informed of this new village group.

3. **APOLOGIES:** Cllr Bennett. County Cllr Carpenter.

4. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th JUNE 2023:**

Cllr Royle proposed the minutes be adopted; Cllr Darbishire seconded this proposal.
Members voted eight (8) in favour and two (2) abstentions.

It was RESOLVED that the minutes of the Parish Council meeting held on 19th June 2023 was a true record of the meeting and were signed by the Chair of the meeting.
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5. **PLANNING COMMITTEE MEETING MINUTES HELD ON 5th JUNE 2023:**

Members voted in favour of the Planning Minutes being fully adopted.

6. **MINUTES OF THE ANNUAL PUBLIC MEETING HELD ON 28th JUNE 2023:**

Cllr Royle proposed the minutes be adopted; Cllr Whitlock seconded this proposal.
Members voted unanimously in favour.

It was **RESOLVED** that the minutes of the Annual Public meeting held on **28th June 2023** was a true record of the meeting and were signed by the Chair of the meeting.

7. FINANCIAL MATTERS:

a) EXPENDITURE REPORT FOR JUNE 2023:

Prior to the meeting, the Clerk had circulated copies of the Expenditure Report for the above period and highlighted some stand-alone expenditure items.

Cllr Bishop proposed the expenditure report be approved; Cllr Royle seconded this proposal.

Members voted unanimously in favour that the Expenditure Report is accepted.

It was **RESOLVED** that the Expenditure Report for **June 2023** was a true record of expenditure and was signed by the Chair.

b) INCOME REPORT FOR JUNE 2023:

The Clerk had, prior to the meeting, circulated copies of the Income Report for the above period.

Cllr Hopkins proposed the income report be approved; Cllr Cullen seconded this proposal.

Members voted unanimously in favour that the Income Report is accepted.

It was **RESOLVED** that the Income Report for **June 2023** was a true record of income and was signed by the Chair.

c) RECONCILED BANK STATEMENTS:

Reconciled bank statements for June were circulated to members for information.

d) PAYING FOR A MEMORIAL TREE TO COMMEMORATE CLLR. ALAN RICE:

Cllr Jennions suggested further thought should be given to what type of tree would be appropriate. Cllr Whitlock suggested it could be a centre tree located in the meadow behind the church.

Cllr Royle suggested that the planting of a memorial tree should be agreed in principle.

Members voted unanimously in favour.

It was **RESOLVED** that a memorial tree be planted to commemorate the work of Cllr Alan Rice, and this would be funded from the open space's allocation.

8. QUESTIONS ARISING FROM THE ANNUAL PUBLIC MEETING 2023:

Q2. What can be done about anti-social behavior in the village and to the beach huts?

Cllr Cullen reported that the police had recently made arrests for damage to the sea front. The Clerk reported that several areas within the village had been subject to graffiti, this was being cleaned as soon as possible.

Q4/5. What is going to happen at the Everton Junction / Would it be possible to contact HCC prior to a full planning application?

Cllr Banks suggested it would be a good idea to contact NFDC and HCC for further discussions.

Cllr Whitlock suggested PFH might consider funding an aspirational solution and that this should be discussed further with the new village group (as mentioned under item 2).

9. REPLACING THE PARISH OFFICE WINDOWS AND DOOR:

Prior to the meeting, the Clerk had circulated a report detailing the reasons for the replacement of the windows and door and reported that the quote received was very competitive.

Cllr Whitlock suggested that due to the Parish Office being in a conservation area this option might not be possible.

Cllr Banks proposed replacing the windows and door; Cllr Hopkins seconded this proposal.

Members voted unanimously in favour.

It was **RESOLVED** that the Parish Office windows and door are replaced. This is subject to further investigation on conservation area regulations.

10. THE TREE AND HEDGE PLANTING PROJECT AT SCHOLARS RETREAT FIELD:

Prior to the meeting the Clerk had circulated detailed information received from HCC Countryside Services on the design, tree numbers and species and schedule of proposed work.

Cllr Darbshire suggested access would be from the coastal path and not through land owned by Scholars Retreat residents.

Cllr Bishop suggested before the project is given the go ahead, the Parish Council has a clearer idea of both the initial cost, as well as any future expenditure.

Cllr Cullen suggested the project needed to be managed properly and all costs needed to be studied by Councillors.

The clerk reported that a further site meeting was taking place on 9th August, at which these questions could be confirmed and that all Councillors were invited to attend this meeting.

11. A NEW COMMITTEE STRUCTURE FOR THE PARISH COUNCIL:

A meeting to discuss the proposed changes to the committee structure of the Parish Council was held on 6th July, following this the Clerk had circulated details of the proposal.

Cllr Cullen reported on the new committees and confirmed that each committee would be making recommendations to the Full Parish Council who would make a final decision.

The Clerk suggested that permanent members of a committee should be summoned to a meeting, and that all other Councillors would be invited to attend should they wish to do so.

Cllr Whitlock proposed the new committee structure be implemented; Cllr Bishop seconded this proposal. Members voted unanimously in favour.

It was RESOLVED that a new committee structure be implemented to encourage more members to be involved with Parish Business.

The Clerk suggested that following this decision, he would contact individual Councillors to ascertain which committee/s they wished to sit on.

12. PUBLIC FUNDRAISING FOR THE MILLENIUM CLOCK:

Cllr Jennions reported that £5k was required for the repair of the Millenium Clock and that £2k had been pledged by the public so far.

Additional advertising for funds was due to take place and it was hoped a further £1k could be obtained.

District Cllr Reid suggested a “coppers for the clock” be considered, as this had been successful for New Milton Town Council in the past.

Cllr Darbshire proposed the Parish Council match fund what is raised by the public appeal and that Smith’s of Derby be contacted to repair the clock before the cost significantly increased. Cllr Banks seconded this proposal.

Members voted unanimously in favour.

It was RESOLVED that the Millenium Clock be repaired as soon as practically possible, and the Parish Council match the funds pledged by the public. The Parish Council would then service the clock on a regular basis from the precept budget.
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13. DEFIBRILLATOR AT THE CO-OP:

Prior to the meeting the Clerk had circulated information regarding the “ownership” of the defibrillator situated at the village Co-op. He reported that the current volunteers looking after the unit were no longer able to continue doing so.

Cllr Whitlock suggested that one of the first responders be approached to take responsibility for the unit.

Cllr Cullen suggested there could be a liability of risk should a member of the Parish Council formalise ownership and that representatives from the “League of Friends” were unable to commit to taking it on.

The Clerk suggested that the Parish Council Office take ownership of the unit if a first responder was unable to do so.

Members voted eight (8) in favour and two (2) abstentions for this suggestion.

14. COUNTY & DISTRICT COUNCILLOR REPORTS:

District Cllr Hawkins reported that the planning committee at NFDC had been very busy. Also, that he had committed £200 of his allocations towards the Millenium Clock.

District Cllr Hawkins reported that he was happy to listen to the views of the newly formed group previously mentioned, but was unable to make any comments as a member of NFDC's planning committee.

District Cllr Reid reported that he was not a member of NFDC's planning committee and would continue to support residents. Also, that District Councillor allocation had been reduced from £1000 per annum to £600, but 20% of this had been committed to the Milford Christmas Lights.

He also reported on a recent meeting at NFDC to discuss green waste and that communication on this had recently been issued.

District Cllr Ward reported that, due to her position withing NFDC, she would be unable to attend Parish Council Planning Meetings, also she would not be able to engage in local residents or lobbying groups. She also reported that she had awarded £150 to Milford Christmas Lights and £150 to the Honeypot Trust for young careers.

15. PROJECT LEADER/REPRESENTATIVE/CLERK REPORTS AND UPDATES:

A. Business, Education & Community

Nothing to report.

B. Communication & Citizen Engagement

Nothing to report.

C. Building & Development

Cllr Whitlock reported that the requirement for developers to produce 50% affordable housing was not just a Milford requirement, but a national policy.

D. Parish Council Open Spaces

Cllr Cullen reported that the MEG Bridge, Boardwalk and Steps to Blackbush Road were now completed and open to the public. She thanked all those involved in the project.

E. Climate Emergency

Nothing to report.

F. Groups & Societies

Cllr Cullen reported that she had attended the recent National Park Quadrant Meeting and noted that pop-up camp sites were now allowed to accommodate up to 50 units for 60 days.

She also reported that there was a consultation taking place on building use classes A&B which may require permission for airbnb type accommodation.

The next Quadrant meeting is scheduled for Tuesday 12th Sept, hopefully in Keyhaven.

G. Finance

Nothing to report.

H. Health & Wellbeing

Cllr Cullen reported that there was now a phlebotomy service running from the War Memorial Hospital.

I. Sea Front & Coastal Protection

Nothing to report.

J. Transportation & Infrastructure

Nothing to report.

K. Parish Employment

The Clerk suggested that interviews for the Councillor vacancy should take place at the end of the month.

16. CORRESPONDENCE:

The Clerk reported that the Environment Agency were undertaking some silt extraction from the Danestream at Milford Bridge on 27th July.

17. OTHER ITEMS WHICH THE CHAIR CONSIDERS URGENT:

Nothing to report.

The Chair thanked everyone for attending and **CLOSED** the meeting at 8.00pm.

..... Chair

.....Date